

Meeting of Legion Memorial Library Minutes of August 27, 2024, Meeting

A monthly meeting of the Legion Memorial Library Board was held at the Legion Memorial Library Board on Tuesday August 27, 2024.

President Amber Erickson called the meeting to order at 5:08 PM

Roll Call of Trustees: **Present:** Trisa Kleczka, Amber Erickson, Liz Smith, Mardy Ehrhardt, Angie Nimmer, Jessica Jokinen, Tana Turonie, and Library Director: Jennie Thewis. **Absent:** Kristi Nortunen.

Approve Agenda: A motion to approve the August 27, 2024, Agenda, was made by Liz and seconded by Angie. The motion carried.

Approve Minutes: A motion to approve the minutes of May 28 and July 30, meeting, was made by Tana and seconded by Liz. The motion carried. Note: *The June meeting did not take place because it was lacking a quorum. Thus, the minutes were not approved for May.*)

Treasurer's Report, Audit and Monthly Expenses: Amber shared Kristi's written Treasurer's Report. The checking account total remained at **\$100**. The Savings Account Balance forward was **\$6,643.01** Total Receipts: **Interest: \$0.0** Total Expenditures: **\$0.00**. The May 28, 2024, Balance: **\$6,643.01**

Library Director Jennie shared her written August 2024 Profit and Loss Budget vs. Actual 2024 Line-Item Expense Sheet to the Board. Total Expenses so far, in this August are:

\$7,736.03. Angie moved to approve the Treasurer's Report, the Library Director's audit and the financials as presented. Tana seconded the motion. The motion carried unanimously. (All of Kristi and Jennie's financial reports are filed with these minutes.)

Appoint (Elect) a new Vice President, left vacant by Betty White: Trisa Kleczka volunteered, and President Amber Erickson appointed Trisa to fill the vacancy.

Appoint a new person to the Policy Committee to fill Betty's Vacancy: Jessica Jokinen volunteered to work with Tana Turonie on the Policy Committee.

Appoint a 2025 Budget Committee: Amber appointed Kristi Nortunen, (If she will agree), Liz Smith, and Jessica Jokinen.

Library Building and Grounds Update: The Friends have agreed to pay for the completed rail with powder coat finish, hardware and installation. Jennie asked the Mayor to put this rail on the City Council Agenda for approval at the next City Council meeting.

Approval of Library Director's Monthly Report: Jennie's very thorough Library Director Report is filed with these minutes. Mardy moved to approve the Library Report as given. Amber seconded the motion. The motion passed.

Other Discussion Items: Jennie brought up some staffing issues that will be decided upon at a later time. Mardy brought up The Little Library and its lack of easy visibility and difficulty to get easily with car, from the Highway 13.

Citizens/Delegations/Written Communications: Jo Fredell Higgins sent the library a book she authored called Zoo Menagerie. She requested a written thank you. The Board viewed the small book.

Next Regular Meeting Date: Amber moved to set the next meeting for **Tuesday**, September 24, at 5:05 p.m. at the Library/Senior Center. Mardy Second. The motion carried.

Adjournment: A motion to adjourn was made by Angie. Mardy second. The motion carried. The meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Mardy Ehrhardt
Secretary to the Library Board

